

# CLINICAL LABORATORY TECHNOLOGIST, CORRECTIONAL FACILITY



## OPEN - SPOT

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - Equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.**

**EXAMINATION BASE** DEPARTMENT OF CORRECTIONS AND REHABILITATION  
SPOT EXAMINATION FOR:  
  
SEE ATTACHED LISTING

**WHO SHOULD APPLY** Applicants who meet the minimum qualifications as stated below and who have not previously tested with the Department of Corrections and Rehabilitation (CDCR) during this testing period. CDCR testing period(s) for this examination are: **January - December**. Applications will not be accepted on a promotional basis.

**HOW TO APPLY** Submit applications to one of the address(es) indicated on the attached listing of Local Testing Offices. Each testing office will accept applications continuously and will notify and test applicants as needs warrant. You must submit a separate application to each testing office of your choice. Applications may be filed in person or by mail.

**NOTE:** The wearing of denim or gray sweats on institution grounds is prohibited.

**NOTE:** Only applications with an original signature will be accepted.

**APPLICATION DEADLINE/ REQUIREMENTS** Each testing office will accept applications continuously and will notify and test applicants as needs warrant. All applicants must meet the education and/or experience requirements for this examination at the time he or she files his or her application.

**TEST DATE** To learn more about examination date(s), contact the testing office(s) indicated on this bulletin.

**SALARY RANGE(S)** As of: **August 27 , 2005**  
Range A: **\$3753 - \$4344**  
Range B: **\$4120 - \$4770**

**Hiring Above The Minimum**  
All correctional institutions **may** authorize a "Hiring Above the Minimum" (HAM) a salary differential. Extraordinary qualifications, and experience and current salary will determine the actual starting salary. The hiring authority will review your credentials and evaluate your experience and recent earnings to determine if a HAM salary differential may be applicable.

**Recruitment and Retention (R&R) Bonus (as of August 4, 2005)**  
\$2400 Annual Recruitment and Retention Bonus (limited to Avenal State Prison, Ironwood State Prison, Chuckawalla Valley State Prison, Calipatria State Prison, and Centinela State Prison) payable after 12 months of full-time employment.

**BENEFITS**

- Deferred Compensation Plans (Savings pool, 401k and 457 plan)
- \$100 monthly Bilingual Differential Pay
- 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver)
- 75% Reimbursement of Public Transit Passes, \$65 maximum per month
- Flexible work hours (management discretion)
- Pre-tax parking (where applicable)
- Fourteen (14) paid holidays
- Generous paid vacation/sick leave or annual leave
- Jury duty/military/bereavement leave
- Health, Dental and Vision Care Plans (Rural Health Care Equity Program for areas without HMOs)
- Pre-retirement death benefit
- Dependent Care Program
- Long Term Insurance (CalPERS)
- Home Loan Program (CalPERS)
- Legal Services
- Employee Assistance Program
- Work and Family Advisory Committee
- Institutional Workers Supervision Pay Differential
- Evening and Night Shift Differential Pay
- Up to \$450 annual Uniform Allowance
- Reimbursement of License/Certificate Renewal Fees (actual cost)
- Professional Dues Reimbursement (\$50 maximum)
- Reimbursement for Mandatory Training and Continuing Education Courses
- Scholarship Fund to encourage and assist bargaining unit employees to obtain a license, certification or higher educational degree in nursing, teaching, and related health care and education professions through the provision of financial support.
- California Public employees' Safety Retirement System (Exempt from paying into the Federal Social Security System)

MINIMUM  
QUALIFICATIONS

Possession of a valid California State Clinical Laboratory Technologist license or a license of equal or higher level issued by the State Department of Health Services. (Applicants who do not meet these requirements will be admitted to the examination, but must secure the required license before they will be considered eligible for appointment.)

**Special Personal Characteristics:** Empathetic understanding of patients of a State correctional facility; willingness to work in a State correctional facility; emotional stability; patience; tact; alertness; and keenness of observation; and color vision adequate to successfully perform the essential functions of the job.

**Special Physical Characteristics:** Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility, and endurance to perform during stressful (physical, mental and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of inmates or youthful offenders.

Assignments may include sole responsibility for the supervision of inmates or youthful offenders and/or the protection of personal and real property.

**Applicants must show their License number, title, and expiration date on their Examination Application (Std. Form 678).**

EXAMINATION  
PLAN

This examination will consist of a Qualifications Appraisal Interview only. The interview will include a number of predetermined job-related questions. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. **CANDIDATES WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.**

**Qualifications Appraisal -- Weighted 100.00%**

**Scope:**  
Emphasis in the examination will be on measuring competitively, relative to job demands, each candidate's:

**A. Knowledge of:**

1.

Principles and practices of clinical laboratory work in such areas as blood banking, chemistry, hematology, immunology and microbiology and the use and care of laboratory equipment

2.

Preparation, mounting and staining of specimens

3.

Serological, bacteriological, and biochemical tests and analyses

4.

Theoretical knowledge of procedures and application of use

5.

Normal values as applied to patient results

6.

The roles and relationships of practitioners in the health care services

**B. Skill in:**

1.

Preparing, mounting and staining specimens, reading tests and recognizing the normal and abnormal, setting up laboratory equipment, and making quick and accurate serological, bacteriological, and biochemical tests and analyses

**C. Ability to:**

1.

Follow directions

2.

Communicate effectively

3.

Work cooperatively with other health care staff

4.

Exercise independent judgment and responsibility with minimal technical supervision

If conditions warrant, this examination may consist solely of an evaluation of each candidate's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care to accurately complete their application. List all experience relevant to the "Minimum Qualifications" shown on this announcement. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.

ELIGIBLE LIST  
INFORMATION

The resulting eligible list will be established to fill vacancies for the location(s) listed above. Names of successful candidates are merged into the list(s) in order of final scores, regardless of date. Eligibility expires **12** months after establishment, unless the needs of the service and conditions of the list(s) warrant a change in this period.

POSITION  
DESCRIPTION AND  
LOCATION(S)

**A Clinical Laboratory Technologist, CF** performs specimen collection (venipuncture), routine cleaning, maintenance, calibration and troubleshooting of equipment and instruments; and does other related work.

Positions are located in institutions statewide with the Department of Corrections and Rehabilitation.

SPECIAL TESTING  
ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box on the "Examination Application." You will be contacted to make specific arrangements.

VETERANS POINTS/  
CAREER CREDITS

Veteran's Preference Points will be granted in this examination. Due to changes in the law, which were effective January 1, 1996, veterans who have achieved permanent civil service status are not eligible to receive Veteran's Preference Points.

GENERAL INFORMATION

**Veterans Preference:** California law allows the granting of Veterans Preference Points in Open Entrance and Open, Nonpromotional Entrance examinations. Veterans Preference Points will be added to the final score of all competitors who are successful in these types of examinations and qualify for and have requested these points. Credit in **Open Entrance** examinations is granted as follows: 10 points for veterans, widows and widowers of veterans and spouses of 100% disabled veterans; and 15 points for disabled veterans. Credit in **Open, Nonpromotional** Entrance examinations is granted as follows: 5 points for veterans; and 10 points for disabled veterans. Directions to apply for Veteran's Preference Points are on the Veterans Preference Applications (Std. Form 1093) which is available from the State Personnel Board, P.O. Box 944201, Sacramento, CA 94244-2010 and the Department of Veterans Affairs, P.O. Box 942895, Sacramento, CA 94295-0001.

**Applications are available at** Department of Corrections and Rehabilitation offices, State Personnel Board offices and local offices of the Employment Development Department.

**The Department of Corrections and Rehabilitation** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

**Examination Locations:** If this examination requires a written test and/or oral interview, they will be scheduled throughout the State at the correctional institutions and/or parole regions. However, locations of the written test and/or oral interview may be limited or extended as conditions warrant.

**Eligible Lists:** Eligible lists established by a competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multidepartmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

**General Qualifications:** Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination and fingerprinting may be required. In open examinations, an investigation may be made of employment records and personal history.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT CDCR TESTING INFORMATION CALL (916) 322-2545  
California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929

THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED BULLETINS

|   |   |  |
|---|---|--|
| <div>AVENAL STATE PRISON</div> <div>P.O. BOX 8</div> <div>#1 Kings Way</div> <div>Avenal, CA 93204</div> <div>(559) 386-0587 EXT. 5082</div> <div>TDD: (800) 735-2922</div>   | <div>CALIFORNIA STATE PRISON, SAN</div> <div>QUENTIN</div> <div>San Quentin, CA 94964-1086</div> <div>(415) 454-1460 EXT. 5021</div> <div>TDD: (800) 735-2922</div>   | <div>FOLSOM STATE PRISON</div> <div>P.O. BOX 71</div> <div>300 Prison Road</div> <div>Represa, CA 95671</div> <div>(916) 985-2561 EXT. 4785</div> <div>TDD: (800) 735-2922</div>   |
| <div>CALIFORNIA INSTITUTION FOR</div> <div>WOMEN</div> <div>P.O. Box 6000</div> <div>Corona, CA 92878-6000</div> <div>16756 Chino-Corona Road</div> <div>Corona, CA 92880-9508</div> <div>(909) 597-1771 EXT. 5530</div> <div>TDD: (800) 735-2922</div> | <div>CALIFORNIA STATE PRISON, SOLANO</div> <div>P.O. BOX 4000</div> <div>2100 Peabody Road</div> <div>Vacaville, CA 95696-4000</div> <div>(707) 451-0182 EXT. 5557</div> <div>TDD: (800) 735-2922</div>                           | <div>HIGH DESERT STATE PRISON</div> <div>P.O. BOX 270220</div> <div>Susanville, CA 96127-0220</div> <div>475-750 Rice Canyon Road</div> <div>Susanville, CA 96130</div> <div>(530) 251-5100 EXT. 5634</div> <div>TDD: (800) 735-2922</div>                     |
| <div>CALIFORNIA MEDICAL FACILITY</div> <div>P.O. Box 2000</div> <div>1600 California Drive</div> <div>Vacaville, CA 95696-2000</div> <div>(707) 453-7082</div> <div>TDD: (800) 735-2922</div>   | <div>CENTINELA STATE PRISON</div> <div>P.O. BOX 731</div> <div>2302 Brown Road</div> <div>Imperial, CA 92251</div> <div>(760) 337-7900 EXT. 5218</div> <div>TDD: (800) 735-2922</div>   | <div>IRONWOOD STATE PRISON</div> <div>P.O. Box 2229</div> <div>19005 Wiley's Well Road</div> <div>Blythe, CA 92226</div> <div>(760) 921-3000 EXT. 5403</div> <div>TDD: (800) 735-2922</div>  |
| <div>CALIFORNIA MEN'S COLONY</div> <div>P.O. Box 8101</div> <div>Highway 1</div> <div>San Luis Obispo, CA 93409-8101</div> <div>(805) 547-7900 EXT. 7943</div> <div>TDD: (800) 735-2922</div>   | <div>CENTRAL CALIFORNIA WOMEN'S</div> <div>FACILITY</div> <div>P.O. BOX 1501</div> <div>23370 Road 22</div> <div>Chowchilla, CA 93610-1501</div> <div>(559) 665-5531 EXT. 5041</div> <div>TDD: (800) 735-2922</div>               | <div>NORTH KERN STATE PRISON</div> <div>P.O. Box 5007</div> <div>2737 West Cecil Avenue</div> <div>Delano, CA 93216-5007</div> <div>(661) 721-2345 EXT. 5325</div> <div>TDD: (800) 735-2922</div>  |
| <div>CALIFORNIA REHABILITATION CENTER</div> <div>P.O. BOX 1841</div> <div>5<sup>th</sup> and Western</div> <div>Norco, CA 92860</div> <div>(951) 273-2945</div> <div>TDD: (800) 735-2922</div>  | <div>CHUCKAWALLA VALLEY STATE PRISON</div> <div>P.O. BOX 2289</div> <div>Blythe, CA 92226</div> <div>19025 Wiley's Well Road</div> <div>Blythe, CA 92225</div> <div>(760) 922-5300 EXT. 5202</div> <div>TDD: (800) 735-2922</div> | <div>PLEASANT VALLEY STATE PRISON</div> <div>P.O. BOX 8506</div> <div>24863 West Jayne Avenue</div> <div>Coalinga, CA 93210-1135</div> <div>(559) 935-4966</div> <div>TDD: (800) 735-2922</div>  |
| <div>CALIFORNIA STATE PRISON,</div> <div>CORCORAN</div> <div>P.O. BOX 8800</div> <div>4001 King Avenue</div> <div>Corcoran, CA 93212-8309</div> <div>(559) 992-8800 EXT. 5009</div> <div>TDD: (800) 735-2922</div>                                      | <div>CORRECTIONAL TRAINING FACILITY</div> <div>P.O. BOX 686</div> <div>Highway 101 North</div> <div>Soledad, CA 93960-0686</div> <div>(831) 678-3951 EXT. 4570</div> <div>TDD: (800) 735-2922</div>                               | <div>SIERRA CONSERVATION CENTER</div> <div>P.O. BOX 497</div> <div>5100 O'Byrnes Ferry Road</div> <div>Jamestown, CA 95327</div> <div>(209) 984-5291 EXT. 5137</div> <div>TDD: (800) 735-2922</div>  |
| <div>CALIFORNIA STATE PRISON,</div> <div>SACRAMENTO</div> <div>P.O. BOX 290010</div> <div>Represa, CA 95671-0010</div> <div>(916) 985-8610 EXT. 5336</div> <div>TDD: (800) 735-2922</div>   | <div>DEUEL VOCATIONAL INSTITUTION</div> <div>P.O. BOX 400</div> <div>23500 Kasson Road</div> <div>Tracy, CA 95378-0400</div> <div>(209) 835-4141 EXT. 5635</div> <div>TDD: (800) 735-2922</div>                                   | <div>SUBSTANCE ABUSE TREATMENT</div> <div>FACILITY &amp; STATE PRISON at</div> <div>CORCORAN</div> <div>P.O. BOX 7100</div> <div>900 Quebec Avenue</div> <div>Corcoran, CA 93212-7100</div> <div>(559) 992-7100 EXT. 5646</div> <div>TDD: (800) 735-2922</div> |